

# CHEROKEE CHARTER ACADEMY

## VOLUNTEER INFORMATION



### **\* STATE MANDATED REPORTER CERTIFICATE REQUIRED \***

The State Charter School Commission has mandated that all parent volunteers must complete mandated reporter training for child abuse and neglect. A list will be maintained in the front office of who has completed the training. Anyone not on this list will not be allowed in the building to volunteer. This includes classroom volunteers, lunch duty, carpool duty and PTC events.

There are two options for training. We will offer a class once school begins or you may do a free online course. If you participate in the online course, you will need to send in a printed copy of the certificate of completion or email a copy to: [volunteers@cherokeecharter.org](mailto:volunteers@cherokeecharter.org).

[https://www.prosolutionstraining.com/store/product/product.cfm?tProductVersion\\_id=1096](https://www.prosolutionstraining.com/store/product/product.cfm?tProductVersion_id=1096)

**All school-wide and PTC volunteer opportunities  
are available through SignUp Genius.**

Additional opportunities may be available through your classroom.

**[www.ccaptc.org](http://www.ccaptc.org)**

Volunteer links may also be found on the PTC and grade level Facebook pages.

## Volunteer FAQ

### \* Expected Hours

- 20 hours per family with one CCA student.
- 30 hours per family with more than one student.

### \* What counts as volunteer hours?

- working any PTC events
- attending meetings - Curriculum Night, PTC meetings, teacher conferences
- volunteering in classroom per teacher needs
- donation of items (\$10.00 spent = 1 hour)

### \* How do donations count toward volunteer hours?

\$10.00 equals 1 service hour. Receipts must be turned in to your teacher for classroom supplies or the project manager for an event. Receipts must be marked with your name and what it is for. Enter the donation as hours into PowerSchool.

### \* Where can I find volunteer opportunities?

The PTC uses SignUp Genius to sign-up to work or to donate items to an event. The URL and login information is at the top of this page. To see what is coming up, a list of PTC events is listed on this back of this page and the PTC calendar is available.

### \* How do I volunteer in the classroom?

Each teacher will have their own needs for the classroom, so check with your teacher and let them know you are willing to help.

### \* Where do I log/enter volunteer hours?

Volunteer hours are logged through PowerSchool. If you are new to CCA, your login information will be given to you by your homeroom teacher. Families are encouraged to enter their hours often to keep track for the year. Hours are approved by administration.

### TO SUBMIT VOLUNTEER HOURS:

Hours may be logged through PowerSchool. Receipts may be submitted to your classroom or to the event manager for a special event.

Questions? Natasha Fidanza-Lusk  
[volunteers@cherokeecharter.org](mailto:volunteers@cherokeecharter.org)



# 2018-19 PTC/CCA EVENTS & VOLUNTEER OPPORTUNITIES

## AUGUST

10th	Welcome Back Ice Cream	set up, serve ice cream to students during lunch periods, cleanup
22nd-28th	Penny Wars	volunteers needed to collect and sort change

## SEPTEMBER

7th	Family Drive In Movie Night	concessions, ticket sales
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Labor Day - Sept. 3  
Fall Break - Sept. 17-21

## OCTOBER

10th	Grandparents Breakfast	setup, serving, cleanup
26th	Light Up the Night - Fall Festival	volunteers needed for committee, set up, ticket sales, inflatables, etc.

## NOVEMBER

9th-16th	Scholastic Book Fair	setup, assist classes on preview days, assist on sale days
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Thanksgiving— Nov. 19-23

## DECEMBER

3rd-7th	Santa Shoppe	setup, assist shoppers on sale days
8th	MS Masquerade Ball	setup and decorating, concessions, ticket sales, chaperones, cleanup
19th	Holiday Staff Luncheon	setup, donated food items, cover lunch duty for teachers, servers

Holiday Break - Dec. 22– Jan. 5

## JANUARY

29th & 30th	Donuts With Dad	setup, servers, cleanup
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MLK - Jan. 15

## FEBRUARY

9th	Sweetheart Dance	setup and decorations, refreshments, ticket sales, cleanup
26th-3/2	Spring Book Fair	Read Across America Week

Winter Break - Feb. 18-22

## MARCH

12th & 13th	Morning With Mom	setup, servers, cleanup
22nd	Bingo Night	setup, basket making, concessions, card sales, prize table, clean up

## APRIL

19th	Talent Show
26th	Tiger Dash Fun Run

Spring Break - April 1-5  
Milestones - April 29-30

## MAY

3rd	5th Grade Party	setup, decorations, refreshments, chaperones, cleanup
10th	8th Grade Formal	setup, decorations, refreshments, chaperones, cleanup

Milestones - May 1-9  
Field Days  
Last Day - May 25

**MONTHLY OPPORTUNITIES:** carpool, cafeteria/lunch assistance, clinic donations, lost and found

**To Volunteer - sign up through Signup Genius links - [www.ccaptc.org](http://www.ccaptc.org)**

For questions about any events, contact the PTC at [volunteer@ccaptc.org](mailto:volunteer@ccaptc.org)

